

ANNEXURE -1**PART – A****VIDYALAYA PLAN****I-VIDYALAYA PROFILE****A- GENERAL INFORMATION**

NAME OF THE VIDYALAYA	KV MISA CANTT	REGION	Type of Building A1/A/B/C/D/E
		GUWAHATI	A
SCHOOL CODE	1485	AFFILIATION NO.	200048
YEAR OF ESTABLISHMENT	September 1986	SECTOR	Defence
GEOGRAPHICAL LOCATION (COORDINATES)	Geographical location: Nagaon, Assam, India, Asia Geographical coordinates: 26° 29' 0" North, 92° 56' 0" East		
AREA (Built up in meter square)		TOTAL AREA (Built up in meter square)	
NAME OF THE PRINCIPAL	MR. M. MUTHU KUMAR	Landline (o)- 036720 42775 Landline (R)- Mobile- 876202780 E-mail- kvmisacantt@yahoo.co.in	
DATE OF JOINING IN	PRESENT KV- 09.11.2017	PRESENT POST-09.11.2017	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL	Mr. NILESH MAHORE PGT-CS		
		Mobile No.9754060940	
NAME OF THE CHAIRMAN	Brig. Arjun Singh Rathore	Landline (o)- Landline (R)- Mobile- 78965 91112 E-mail-	

B- SCHOOL DATA (as on 31ST MARCH, 2019)

(I) STUDENTS ENROLMENT POSITION										
CATEGORYWISE	I	II	III	IV	V	VI			TOTAL	
BOYS	156	8	87	2	161	0			414	
GIRLS	126	5	64	6	146	0			347	
TOTAL									761	
RESV. CAEGORY	SC		ST		OBC		GEN		TOTAL	
BOYS	56		16		84		238		394	
GIRLS	51		11		60		215		337	
TOTAL									731	
COMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	ZOROASTRIAN	OTHER	TOTAL	
BOYS	394	19	0	0	0	0	0	0	413	
GIRLS	338	10	0	0	0	0	0	0	348	
TOTAL									761	
HANDICAPPED	ORTHOPEADIC HANDICAPPED			VISUAL HANDICAPPED		HEARING HANDICAPPED		AUTISTIC CHILDREN		TOTAL
BOYS	NIL					01				01
GIRLS	NIL									NIL
TOTAL										
MISC QUOTA	RTE	BPL	SGC	KVS-STAFF	CHAIRMAN QUOTA	MP QUOTA	HRM Quota		TOTAL	
BOYS	59	18		3					80	
GIRLS	45	15	39	1					100	
TOTAL									180	

(II) STAFF POSITION
Cadre Staff In Position Sanctioned

	MALE	FEMALE	TOTAL	ST	SC	OBC	MINORITY	OTHERS	OH	VH	HH
PRINCIPAL	1	NIL	1	0	0	0	0	1	0	0	0
VP/ Principal	0	0	0	0	0	0	0	0	0	0	0
PGT	4	3	7	1	1	3	0	2	0	0	0
TGT	3	2	5	3	0	1	0	1	0	0	0
TGT (WE)	1	0	1	1	0	0	0	0	0	0	0
TGT (AE)	1	0	1	0	1	0	0	0	0	0	0
TGT (P&HE)	1	0	1	0	0	0	0	1	0	0	0
HM	0	0	0	0	0	0	0	0	0	0	0
PRT	7	2	9	1	1	3	0	4	0	0	0
PRT(MUSIC)	1	0	1	1	0	0	0	0	0	0	0
ASO	0	0	0	0	0	0	0	0	0	0	0
SSA	1	0	1	0	1	0	0	0	0	0	0
JSA	0	0	0	0	0	0	0	0	0	0	0
LIBRARI AN	1	0	1	1	0	0	0	0	0	0	0
SUB STAFF	2	0	2	0	1	1	0	0	0	0	0
Hostel Staff	0	0	0	0	0	0	0	0	0	0	0
TOTAL	23	7	30	8	5	8	0	9	0	0	0

(III) DATA RELATED TO WORKING SPOUSE OF TEACHERS

S No	Name of Teacher	Designation	Name of Spouse	Details of organization & place where the spouse is working	Remarks
1					

(IV) Appointment of Doctor, Nurses, Counselors and Coaches (Sports, Performing arts etc.)

Sl. No	Post	Sex	Date of Appointment
1	NURSE	FEMALE	02.04.2018

C- ACHIEVMENTS AS ON 31st March, 2019

1. Curricular Activities

EXAMINATION (CBSE)							
CLASSES	Enrollment	Appeared	Passed	Pass %	PI	No. of students getting more than 70% marks	Name of position Holders
XII (Sc.)	10	10	10	100	64	7	I- BIDISHA HIRA II- MANAS GHOSH III- KAJAL KUMARI
XII (Comm.)							I _____ II _____ I
XII (Hum.)							I _____ II _____ I
X	41	41	41	100	74.36	29	I- SHILPA PATIL II- PRASURJYA BORAH III- BIDISHA SAIKIA
EXAMINATION (Home)							
XI (Sc.)	8	8	7	85.75			I BANI SHARMA II ANJALI GAUR. III BIPUL MANDAL
XI (Comm.)	NIL						I _____ II _____ I
XI (Hum.)							I _____ II _____ I
IX	72	72	59	81.94	29		I HARSHITA HAZARIKA. II HIYA SAKHI GAYON. III ANAN SHARMA.
The Learning Attainment of Students & Target							
Class	Learning Attainment of Students for the year 2018-19 (% of Students)			Target for the year 2019-20 (% of Students)			Remarks
	L 1	L 2	L 3	L 1	L 2	L 3	

I	57	23	0	62	18	0	
II	39	39	0	43	34	0	
III	22	41	25	27	41	20	
IV	15	41	29	20	41	24	
V	35	29	14	40	29	9	
VI	34	27	11	36	28	8	
VII	26	41	12	29	39	10	
VIII	27	31	21	30	29	20	

(L 1- 70% and above Grade, L 2 – 45% - 69% L 3 45% below)

QUALITY OF RESULTS

S No.	CLASS	%of Students who obtained 70% and above marks(P)
1	XI-XII	0
2	IX- X	29
3	VI-VIII	37.82
4	III- V	28.68
5	I-II	60.75
TOTAL		

EXAMINATION (Competitive)

Competitive Exam	AIEEE	IIT-JEE	NEET	PMT	CLAT	NDA	OTHER
No. of students Selected		1(mains)					1(ASSAM CEE)
Targets							

(V) CO-CURRICULAR&EXTRACURRICULARACTIVITIESASON31stMarch2019

SPORTS

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
Regional level	National Level	SGFI/Associations/Federation (Open)	Regional level	National Level	SGFI/Associations/Federation (Open)
44	5	1	27	1	0

SOCIAL SCIENCE EXHIBITION

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
Cluster Level	Regional level	National Level	Cluster Level	Regional level	National Level
30	10	1	30	1	1

SCIENCE ACTIVITIES

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Regional Level	KVS National	National Level	Regional Level	KVS National	National Level
National Children Science Congress	5	0	0	0	0	0
Jawaharlal Nehru Junior Science and Maths Olympiad	2	0	0			
INSPIRE Award	5					
Maths Olympiad	0					
Science Olympiad	0					

BHARAT SCOUT & GUIDE ACTIVITIES

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Rashtrapati Purashkar/ Golden Arrow	Rajya Purashkar /Chaturth Charan	TritiyaSopan/ Tritiya Charan	Rashtrapati Purashkar/Golden Arrow	Rajya Purashkar/Chaturth Charan	TritiyaSopan/Tritiya Charan
Scout & Guides	Rashtrapati purashkar-2	Rajya purashkar-13	Tritiya Sopan-14 Tritiya charan-	NIL	10	Tritiya Sopan-14 Tritiya Charan-
Cub & Bulbul		16	18		16	18

TARUNUTSAV

S.NO	Name of the activity	No. of students trained	Remarkable achievements if any
1	LEARNING OF MUSIC AND DANCING	5	
2	SPORTS	20	
3	BRIDGE COURSE IN ALL STREAMS	20	

1. ACTIVITIES PLANNED

Activities	Level (Cluster/Regional/National)	No. of students Selected	Names of Achievers	Next stage of Participation
Science Olympiad				
Math's Olympiad	NIL	NIL	NIL	NIL
Cyber Olympiad	----	-----	-----	-----
Green Olympiad	NIL	----	-----	-----
IGBC Green Building Contest	---	-----	-----	-----
National Sc. Congress	7			
Sc. Exhibition	3			
National Social Sc. Exh.				
Youth Parliament	----	-----	-----	-----
Swachh Bharat Abhiyan	-----	-----	-----	-----
	Scout & Guides			
1. Rastrapati Puraskar	2	1	--	---
2. Rajya Puraskar	13	10	----	-----
3. Golden Arrow	-----	-----	-----	-----
	Games & Sports			
Level		Event	No. of students	Remarks
SGFI		VOVINAM ART TAEKWONDO	1	BRONZE
		KABADDI U-14 GIRLS	3	
National Level		KABADDI U-14 GIRLS	12	SILVER MEDAL
		KABADDI U-19 GIRLS	5	
		FOOTBALL U-14 BOYS	15	

		TABLE TENNIS U-14 GIRLS	1	
Regional Level		KABADDI U-14 GIRLS	12	1 ST POSITION
		KABADDI U-19 GIRLS	12	3 RD POSITION
		FOOTBALL U-14 GIRLS	15	1 ST POSITION
		TABLE TENNIS U-14 GIRLS	1	1 SILVER
		ROPE SKIPPING U-15 BOYS	1	1 SILVER
		TAEKWONDO U-14 GIRLS	1	1 SILVER
State Level		VOVINAM ART	1	1 GOLD
		TAEKWONDO U-14 GIRLS		
		ALL MARTIAL ARTS U-14 GIRLS	1	1 GOLD
		ALL MARTIAL ARTS U-14 BOYS	1	1 GOLD

ACTIVITIES OUTSIDE THEKVS

S No	Name of Activity	Name of Agency	No of Students participated	Position	Names of Achievers	Remarks
1	SPORTS	ASSAM KARATE ASSOCIATION	1	1 ST	DEBASISH BORA	
		Assam mixed martial Arts Association	1	1 st	Shyamantika Saikia	
		ASSAM TAEKWONDO ASSOCIATION	1	1 ST	SNEHA BORKAKOTI	
		Indian Yoga Federation	1	5 th	Tonmoy Borkakaty	Selected to represent India in the Asian Yoga Championship to be held at Nepal in May 2019
		ASSAM TABLE TENNIS ASSOCIATION	1	2 ND	AAKANSHA B. KASHYAP	
2	CULTURAL	TV SERIAL	2		GITARTHEE BHADDWAJ & KASTURI MEDHI	
3	SCIENTIFIC	TECHNOHL	35			
4	ANY OTHER (Eg: International events)					

II- INFRASTRUCTURE PLAN

A. Building Plan:

Available in No.	Proposed/Expansion	Budget plan
Class Rooms	22	
Smart /e-Class Rooms	13	
Physics lab	1	
Chemistry lab	1	
Bio lab	1	
Jr. Science lab	1	
Geography Lab	0	
Computer Lab	2	
Math's Lab	1	
Language Lab	0	
Social Science Lab	1	
Work Experience Workshop	1	
Yoga Room	0	
Medical Room	1	
Art Room	1	
Resource Room	1	
Music Room	1	
Activity Room	1	
Staff Room	1	
Conference Hall / Auditorium	1	
Sports Room	1	
Library	1	
Children's' Park	1	

Playgrounds	2		
Garden	1		
Science/Math's Park	1		
Admin Office	1		
Canteen	1		
Hostel	NIL		
I. Boys			
II. Girls			
Boys Toilets	6		
Girls Toilets	6		
Bathrooms	2		
Facilities for Divyang Jan			
i) Ramp	1		
ii) Toilet	1		
iii) Wheel Chair	1		

B. Assets(Furniture)

Furniture Type	Available in No.	Proposed Acquisition/ Repair	Remark
Duel Desk	380		
Single Desk	NIL		
Teacher's Table	45		
Teacher's chair	22		
Almirah	22		
Computer Table	3 BIG CONTINUOUS TABLE		
Computer Chair	30		
Lab Table	14		
Lab Stools	28		

C. Assets(labs equipment(ValueaboveRs.15.000/-)

Name of Lab	Availability of infrastructure as per benchmark of labs	Availability of equipment as per benchmark of labs	Proposed development of infrastructure/acquisition
CHEMISTRY LAB	YES	YES	
PHYSICS LAB	YES	YES	
BIOLOGY LAB	YES	YES	

D. Assets(IT Infrastructure)(ValueaboveRs.15.000/-)

Articles	Available in No.	Proposed Procurement / Repair	Remark
COMPUTER	40		
PRINTER	09	03	
PROJECTOR	12		
MAGIC STUDIO	02		

E. Assets(Library)

SI. No.	Articles	Available in No.	Proposed Acquisition/Repair	Remark
1	Table	6		
2	Almirah	3		
3	Bookshelves	10		
4	Books in Hindi	3500		
5	Books in English	1713		

F. Assets(Music)

SI. No.	Articles	Available in No.	Proposed Acquisition/Repair	Remark
1	Harmonium	1		
2	Synthesizer (Key Board)	1		

3	Tabla	2 PAIR		
4	Dholak	1		
5	Congo	1		
6	Flute	0		
7	Voilin	0		
8	Mouth organ	0		
9	Khanjari	1		
10	Dufflee	0		
11	Miracus	1		
12	Marching Triangle	0		
13	Marching drum	2		
14	Symbate	0		
15	Jazz drum set	1		
16	Any other (ELECTRONIC GUITAR) ELECTRIC DRUM	2 1		

G. Assets(Workshop/Art & Craft/Sport)(ValueaboveRs.5.000/-)

Department	Articles	Available in No.	Proposed Acquisition/Repair	Remark
Work Experience	MIXER	1		
	SOUND BOX	4		
	AMPLIFIER	2		
Art & Culture				
Sports	TABLE TENNIS BOARD	1		
Gardening				
Any other department				

H. Assets(Office)(ValueaboveRs.15.000/-)

Articles	Available in No.	Proposed Acquisition/ Repair	Remark
ALMIRAH	1		

I. Medical RoomFacilities

Facilities	Available in No.	ProposedAcquisition/ Repair	Remark
Cot	2		
Wheel Chair	1		
Almirah for Medicine	1		
Stethoscope	1		
Thermometer	0		
Glucometer	0		

J. Suggestion Box:

1. Whether the Suggestion Box is installed: YES
2. Whether the Suggestion Box is opened every week: YES
3. Whether the record is being maintained regarding suggestion: YES
4. The Action taken on Suggestions: IMPLEMENTED GOOD SUGGESTIONS.

S.No	Suggestion	Action Taken
1	GAMES SHOULD BE USED FOR GAMES ONLY	GOOD. IMPLEMENTED

III.

SAFETY & SECURITY

A. (1) Safety Plan

Security features Installed	No. of article/installed	Whether functioning or not	Location Where installed	Proposed new location for installation	No. of article required
Fire Extinguishers	37	FUNCTIONING	NEW BUILDING, OLD BUILDING, LAB AREA		
Fire Alarm	4	FUNCTIONING	INSTALLED IN THE NEW BUILDING OUTSIDE CLASS ROOMS		
CC TV	16	FUNCTIONING	CLASSROOMS, VARANDA, MAIN GATE, BACK GATE, CHILDREN PARK ETC.		
Public Announcement System	1	FUNCTIONING	MORNING ASSEWMBLY SATGE		
Walkie Talkie System	0				

(2) Emergency Supplies/ Facilities

Facilities	Existing Position	Proposed for Expansion	Article required
Sufficient Drinking Water & Food	4	2	
Emergency Lighting System	NIL		
First Aid Kits	1		
Emergency Evacuation Plan	6		
Emergency Communication System	1		
Water Tanks	4		
Sanitation Supplies	1		
Boundary wall/ Fencing	1		
Exit/Entrance Gate	2		

3. Security Personnel

No. of Persons	Male	Female	Remark
3	3	0	

B. School Staff Training: _____

Training Area	No of Staff & Students Trained	Proposed Plan for training
A. Evacuation Drills	24 STAFF	30 STUDENTS
B. Basic First Aid/ First Responder Skills	3 TEACHER & 20 STUDENTS	

C. Safety Training	2 TEACHERS 20 STUDENTS	
D. Use of Fire Extinguisher	24 STAFF	
E. How to turn off electricity, water and gas	700 STUDENTS 34 STAFF	
F. Psychological First Aid	1	
G. Other:		

Sl. No.	Certificates	Date of Issue	Valid Till
1	Certificate of the fire safety		-
2	Certificate of safety of school Building		
3	Certificate of Potable Water	--	--

Note:

C. SCHOOL RESPONSE TEAMS

Sl.No	Particulars	Name of Team Leader	Members with Designation	Contact Details
1	Child Rights Protection Cell	JOHNNY AHAMED	1.MARRY KERKETTA(TGT SST) 2. LAXMI YADAV(PRT) 3. MONIDEEPA BORAH(PRT)	
2	Evacuation Team	MARRY KERKETTA	1.JITEN CH. BORDOLAI 2.KRISHNA MINJ 3.PARVEEN 4.IRSHAD AHMAD 5.LAXMI YADAV	
3	Search & Rescue Team	HEMANT MEENA	1.MARRY KERKETTA (TGT SST) 2.RAJANIGANDHA(PGT CHM) 3. JOHNNY AHAMD(TGT PH& E) 4.LAXMI YADAV(PRT) 5.RAKESH BAJAJ(PRT)	
4	First Aid & Medical Team	JOHNNY AHMED, TGT-P&HE	1. HEROLIN MARAK, NURSE 2. MOUSHAMI SHARMA(TGT SC.) 3. SEEMA DAS(PGT BIO) 4. J.C. BORDOLOI, TGT-WE 5. LAXMI YADAV	
5	Transport Safety Team	A. KARINGU, PGT-MATHS	1. H.K. MEENA, TGT-MATHS 2. MONIDEEPA BORAH, PRT 3. R.K. BARO, PRT-MUSIC	

6	Team for students with special needs (Divyang)	SEEMA DAS(PGT BIOLOGY)	<ol style="list-style-type: none"> 1. AKHIL (PRT) 2. MARY KERKETTA, TGT-SST 3. MOUSHUMI SHARMA(TGT SC.) 	
7	Internal Complaint Committee (ICC)	MARRY KERKETTA(TGT SST.)	<ol style="list-style-type: none"> 1. LAKSHMI YADAV, PRT 2. MONIDEEPA BORAH, PRT 3. JOHNNY AHAMED(TGT PH&E) 	
8	Grievance Redressal Committee	NILESH MAHORE	<ol style="list-style-type: none"> 1. VIJAY SHARMA(TGT ENG) 2. RAJANIGANDHA (PGT CHM.) 3. RAKESH BAJAJ(PRT) 	

IV- ACADEMIC

A. Curricular Activities

1. Strategic goals and plan for expected improvement of quality & quantity of result for 2018-19

Class	Enrollment		Pass %		PI		Strategies / Plan of Action	Remarks
			Achieved	Target	Achieved	Target		
	Previous Session	Current Session	Previous Session	Current Session	Previous Session	Current Session		
XII (Sc.)	10	7	100	100	64	70	REMEDIAL MEASURES WILL BE TAKEN AS PER THE NEED OF THE STUDENTS	
XII (Comm.)	N/A							
XII (Hum.)	N/A							
X	41	34	100	100	74.36	80	REMEDIAL MEASURES WILL BE TAKEN AS PER THE NEED OF THE STUDENTS	
XI (Sc.)	10	2	70	100	-	-		
XI (Comm.)								
XI (Hum.)								
IX	49	77	71	100			REMEDIAL MEASURES WILL BE TAKEN AS PER THE NEED OF THE STUDENTS	

A. Workshops to be planned for all teachers:

Short duration workshops to be organize at Vidyalaya level	Strategies	Target	Expected Achievement	Remarks
Content enrichment through Demonstration/Meeting/ seminars in concern subjects	DEMO	EVERY SATURDAY FOR PRIMARY TEACHERS		
Communication Skills	FOR ALL TEACHERS			
Life Skills				
Workshop for planning the TLM/Activity and graded assignments/Question Bank				
Any other training/workshops				

B-1 Workshop for capacity building

Workshop for capacity building	Name of teacher	Subject	Area of concern	Strategies

B-2 Workshop for under achieving teachers:

Workshop for underachieving teachers	Subject	Area of concern	Strategies

B-3 Teachers' Achievements

Name of the Teacher	Achievements

C. Expected Co-curricular & Extracurricular activities for 2018-19

Activities	Planned Targets/ Date	Actual Date of Completion	Remarks/ Shortfall (if any)
Investiture ceremony	APRIL 2019	30.04.2019	
Finalization of CCA schedule	APRIL 1 ST WEEK	30.04.2019	
Value Education Programme /Awakened Citizen Programme	WEEKLY ONCE IN CLASS VII	COMPLETED THE BOOKLETS	
School Annual Day/ Sports Day	Annual Day Sports day	30.11.2019 02.02.2019	
Educational Excursions	NIL		
Adventure Activities	NIL		
Health Check up of Students	TWICE A YEAR	SEPTEMBER 1 ST WEEK FEBRUARY 1 ST WEEK	
National Adolescence Education Programme	THRICE A YEAR	APRIL 2019 JULY 2019 OCTOBER 2019	
Library Week	ONCE A YEAR	JULY 2019	
Science Exhibition			
Social Sc. Exhibition			
Art Exhibition			
Science Congress			
Publication of Vidyalaya Patrika			
News Letter			
Scout & Guides			
1. PrathamSopan Test	OCTOBER		
2. DwitiyaSopan Test	OCTOBER		
Cub & Bulbul			
1.PrathamaCharan	NOVEMBER		
2. DwitiyaCharan	NOVEMBER		
3. TritiyaCharan	NOVEMBER		
Any Other			

Games & Sports

Level	Event	No. of students expected to participate	Strategies Planned	No. of Achievers after the event	Remarks
SGFI	TAEKWONDO	1	REGULAR PRACTICE	1	
National Level	KABADDI	4	REGULAR PRACTICE IN THE SCHOOL	3	
Regional Level	KABADDI	50	REGULAR PRACTICE IN THE SCHOOL	44	
State Level					
Other					

NCC

Wing (Army/Navy/Airforce)	No. of Troops	No of Students

School Band

Teacher Head	No. of Students Trained

V- ADMINISTRATION & FINANCE

S. No.	Activity/Programme	Planned Achievement Targets	Expected Date of Completion	Actual Date of Completion/ Actual Achievement	Remarks
1	Staff sanctions proposals: Proposals for up gradation /additional sections etc.	-			
2	Selection of staff for contractual appointments.	MARCH 2019			
3	Construction Works:				
	i) New works				
	ii) Maintenance & Repairs				
	iii) Developmental work				
	iv) Coloring/white washing of school building and staff quarters, etc.				
4	Transfer of land/execution of lease deed etc. if required.				
5	Annual stock verification/Condemnation	MARCH 31, 2019			
6	Vidyalaya Management Committee/Vidyalaya Executive Committee Meetings	THRICE A YEAR			
7	Financial Management				
	i) Budget proposals	AUGUST 2019 DEC 2019 FEBRUARY 2020			
	ii) Revised Estimates				
	iii) Rectification if any				

Rajbhasha Implementation

Activity	Target Date	Actual Date of Completion	Remarks
Installation of Bilingual Sign Boards	15 th APRIL	15 th APRIL	10
Installation of Achievement Boards (Only in Hindi)	25 th APRIL	25 TH APRIL	10

Installation of Incumbency Boards (Only in Hindi)			
Availability of bilingual rubber stamps			

Correspondence in Hindi

Target in %	Achievement in %
100	100

Audit of school accounts

Activity/Programmed	Total Paras Pending at the beginning of the year	Expected Date of Settlement	Actual No. of Paras Settled	Remarks
Audit Paras				
(A) Internal Audit Para	3			
(B) A G Audit Para	5			

Court cases

No. of Cases	Subject of litigation	Current Status	Remarks

ACADEMIC LOSS COMPENSATION PROGRAMME (ALCP)

S.No	Class	No. Of Programmed organized	Activities Planned

DONATION OF BOOKS BY STUDENTS

No Of Books Donated	No Of Books Received
553	533

VI- PLAN FOR COMMUNITY PARTICIPATION

A. Plan to encourage Community & Social Services by the students

Program/ Campaign	Objective of Program/ Campaign	Target Area/ Population	Resources required
Community development	To promote social service by students	Diju Basti, Amoni, Nagaon.	Human resources

B. Plan for Sharing facilities/resources with less developed school

Program/ Campaign	Objective of Program/ Campaign	Target schools	Resources required
Awareness	Sanitation campaigning	LP school Diju Basti, Nagaon, Assam	Sanitation equipment

A. Connecting the Neighboring School under Hand holding Support Scheme:

L.P. school Diju Basti, Nagaon, Assam

Name & Address of Mentee- 1:-----

Sl. No	Activity Organized	Kendriya Vidyalaya		Neighboring School -1	
		No. of Students participated	No. of Teachers participated	No. of Students participated	No. of Teachers participated
1	Survey	15	4	10	2
2	NGO	15	4	10	2

Activities planned for the session: Demerit of open air defecation and promote sanitation.

KV Misa cant. Nagaon, Assam

Name & Address of Mentor-2: -----

Sl. No	Activity Organized	Kendriya Vidyalaya		Neighboring School -2	
		No. of Students participated	No. of Teachers participated	No. of Students participated	No. of Teachers participated
1	Survey	15	4	10	2
2	NGO	15	4	10	2

Activities Planned for the session :2018-2019

sanitation

ANNEXURE –2

Lesson Plan –Teachers Diary

[A] PlanningFormat

Class/Section..... Subject..... Chapter..... No. of periods..... Date of
Commencement..... Expected date of completion..... Actual date of
Completion.....

GistOfThelesson Focused skills/Competencies	Targeted learning outcomes (TLO)	Teaching learning activities planned for achieving the TLO using suitable resources and classroom management strategies	ASSESSMENT STRATEGIES PLANNED

Name and Signature of the Teacher

Date:

ANNEXURE –2

[B] Monitoring cum Reporting Format

Class/Section..... Subject..... No. of students in the Class:.....

Sl.No.	Names of Students who have not achieved the TLO	Learning Areas targeted for improvement	Remedial Strategies

(This page of the Lesson Plan is to be photocopied and given to the HM/Prin. Incharge/VP at the end of the month.)

Name and Signature of the Teacher

ANNEXURE -3

Format of Supervision Diary (HM/VP/Principal)

1. Name of the Teacher & Designation:

2. Class Observed & Period: _____

Date:

3. Subject & Topic being covered / already covered: _____

4. Details of Assessment of Targeted Learning Outcome

Topics/Lesson	Learning Outcomes tested	Status of Learning Achievements following the sampling size stipulations (Need Improvement, Good, Very Good)

Observations: (student's spontaneity and ability to communicate, catering to children with special needs, scrutiny of classwork of the children questioned / others) whether the suggestions given have been followed by the teacher and to what extent,

Suggestions: (to be carried out) -----

Date:

Name & Signature of the PPL/HM/VP

KENDRIYA VIDYALAYA SANGATHAN

Class Room Observation cum Monitoring Tool during Panel Supervision

1. Name of the Teacher & Designation:

2. Class Observed & Period:

3. Students Strength On Roll: _____ Present: _____ Absent: _____

4. Subject & Topic being covered:

5. Regularity & Quality of lesson planning

6. Relevance & effectiveness of ICT/TLM used

7. Frequency & quality of Classwork/Homework

8. Frequency & quality of correction of CW/HW

9. Has the teacher followed Interdisciplinary Approach?

—

10. Is the teacher connecting the classroom teaching with real life experiences?

11. Has the teacher included the academically challenged students in the teaching learning process?

12. Communication skill of the teacher in Hindi & English

ANNEXURE – 5 (B)

C) Report on current supervision

1. Name of the Principal
2. Date of Supervision
3. Name of the Leader of Supervision

Sl.No	Areas	Focus areas of Observation with reference to Vidyalaya Plan	Comments on progress	Deficiencies/Short comings pointed out	Suggestions for improvement
1	School plant				
2	Academic Area				
3	School Administration				
4	Finance				
5	Community Participation				
6	Any other Area				

NNEXURE - 7**PART - B ASSESSMENT TOOL**

GENERAL INFORMATION			
NAME OF THE VIDYALAYA		REGION	
SCHOOL CODE		AFFILIATION NO.	
YEAR OF ESTABLISHMENT		SECTOR	
GEOGRAPHICAL LOCATION (COORDINATES)		Type of Building	
AREA (BUILT UP)		TOTAL AREA	
NAME OF THE PRINCIPAL		Landline (o)-	
		Landline (R)-	
		Mobile-	
		E-mail-	
DATE OF JOINING IN	PRESENT KV-	PRESENT POST-	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL			
		Mobile-	
NAME OF THE CHAIRMAN		Landline (o)-	
		Landline (R)-	
		Mobile-	
		E-mail-	

VIDYALAYA ASSESSMENT TOOL

S No.	AREA	VALUE POINTS (MM)	POINTS AWARDED
1	SCHOOL PLANT	150	0
2	ACADEMIC	500	0
3	SCHOOL ADMINISTRATION	120	0
4	FINANCE	70	0
5	COMMUNITY PARTICIPATION	60	0
6	GRACE POINTS	90	0
7	OVERALLOBSERVATIONBY AC/DC IN THE LIGHT OF THE CONSTRAINS FACED BY THEVIDYALAYA	10	0
	TOTAL	1000	0
	Percentageofvaluepointsawarded		
	Overall grade of School		

A	80% and above-Excellent
B	60% to 79.9%-Very Good
C	40% to 59.9%-Good
D	Below 40%-Average

1. SCHOOL PLANT (MM-150):

S No	Heading	Area to Evaluate	Points	Total Points	Points Awarded
1	Vidyalaya Plant			20	0
		Optimum utilization of Space and Resources	5	5	
		Cleanliness	10	9	
		Sanitation and Maintenance	5	4	
2	Play Ground			10	0
		Development as per the available area	5	5	
		Upkeep and maintenance	5	5	
3	Labs	Availability & optimum use of:		25	0
		Physics/ Chemistry/ Biology/Comp. sc./Geography etc.	5	5	
		Junior Science Lab	5	5	
		Math Lab	5	4	
		Social Science Lab	5	4	
		Language lab	5	0	
4	Library			10	0
		Availability and adequate no. of books	2	2	
		Optimum Utilization of books	2	2	
		Classroom Library	2		
		Activities to inculcate reading habits	2		
		Impacts on students	2		
5	Art Room			5	0
		Infrastructure	3	3	
		Optimum Utilization	2	2	
6	Work Experience Room			5	0
		Infrastructure	3	3	
		Optimum Utilization	2	2	
7	e-class Room			10	0
		Infrastructure	5	5	
		Optimum utilization	5	5	
8	Music Room			5	0
		Infrastructure	3	3	
		Optimum Utilization	2	3	
9	Wash Rooms			15	0
		Infrastructure	5	3	
		Cleanliness	10	8	
10	Furniture			10	0
		Availability/Adequacy	5	5	
		Maintenance	5	5	
11	Medical Room			5	0
		Availability	2	2	
		Facilities	3	2	
12	Facilities for Divyang			10	0
		Availability of Ramp up to first floor	3	3	
		Availability of wheel chair	3	3	
		Special toilets for Divyang	4	4	
13	Sports Facility			10	0
		Availability & facility of equipments	5	5	
		Optimum Utilization of equipments/facility	5	5	
14	Implementation of Standard Operating Procedures (SOP)	Infrastructure	5	5	
		Plan and Implementation	5	4	
	TOTAL		150		0

2. ACADEMIC (MM - 500):

A. EXAMINATION RESULT(MM-200):

S No.	CLASS	VALUE POINTS (MM)	% of Students who obtained 70% and above marks (P)	POINTS AWARDED
1	XI-XII	70		0
2	IX- X	60		0
3	VI-VIII	40		0
4	III- V	20		0
5	I-II	10		0
TOTAL		200		0

FORMULATO CALCULATE VALUE POINTS

1. $P \times 70/100$
2. $P \times 60/100$
3. $P \times 40/100$
4. $P \times 20/100$
5. $P \times 10/100$

P=% of Students who obtained 70% and above marks

B. EXTRA CURRICULAR ACTIVITIES (MM-200):

(i) SPORTS (MM-70):

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER (1st, 2nd and 3rd only)			VALUE POINTS			AVERAGE
Regional level	KVS Level	National Level(SGFI/Associations/Federation) (Open)	Regional level	KVS Level	National Level (SGFI/Associations/Federation) (Open)	Regional level	KVSI Level	National Level (SGFI/Associations/Federation)(Open)	(Value Points/3)
									0

Formula to calculate = Number of Position holder/Number of participants X 70

Points Awarded = Total Value Points/3

Swasth Bachche Swasth Bharat Programme (10)

Value Points

1	Maintenance of Physical Health and Profile	5 ⁵
2	Implementation of programme	5 ⁵
Yog Siksha (20)		
1	Implementation of NCERTCurriculum	10 ⁶
2	Quality of performance	10 ⁶
	Total	

(ii) CULTURAL (MM-30) : SOCIAL SCIENCE EXHIBITION

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER			VALUE POINTS			AVERAGE
Cluster Level	Regional level	KVS Level	Cluster Level	Regional level	KVS Level	Cluster Level	Regional level	KVS Level	(Value Points/3)
						#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

Formula to calculate = Number of Position holder/Number of participants X 30

Points Awarded = Total Value Points/3

C. SCIENTIFIC(MM-20):

- National Children Science Congress
 - JawaharlalNehruJuniorScienceandMathsExhibition
 - InspireAward
 - MathsOlympiad
- (iii)ScientificActivities

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER			VALUE POINTS			POINTS AWARDED
	Regional Level	KVS National	National Level	Regional Level	KVS National	National Level	Regional Level	KVS National	National Level	
National Children Science Congress							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Jawaharlal Nehru Junior Science and Maths Olympiad							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
INSPIRE Award							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Maths Olympiad							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Science Olympiad							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
						Total				#DIV/0!

Formula to calculate = Number of Position holder/Number of participants X 4

Points Awarded = Total Value Points/3

(iv) SCOUT & GUIDE (MM-20):

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER			VALUE POINTS			AVERAGE
										(Value Points/3)
	Rashtrapati Purashkar/Golden Arrow	Rajya Purashkar/ChaturthCharan	TritiyaSopan/Tritiya Charan	Rashtrapati Purashkar/Golden Arrow	Rajya Purashkar/Chaturth Charan	TritiyaSopan/Tritiya Charan	Rashtrapati Purashkar/Golden Arrow	Rajya Purashkar/Chaturth Charan	TritiyaSopan/Tritiya Charan	
Scout&Guides							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cub & Bulbul							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
						Total	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

Formula to calculate = Number of Position holder/Number of participants X 10

Points Awarded = Total Value Points/3

(v) YOUTH PARLIAMENT(MM-5):

Participation	Value Points	Points Awarded
National Level	5	0
Zonal Level	3	0
Regional Level	2	0
	Total	0

(vi) KALA UTSAV(MM-5):

Participation	Value Points	Points Awarded
National	5	0
KVS National	3	0
	Total	0

**(vii) GREENBUILDINGCONTEST
(NATIONAL):**

Value Point	Points Awarded
5	

**(viii) SWACHCH BHARAT ABHIYAN
(NATIONAL):**

Value Point	Points Awarded
5	

**(ix) ANY REMARKABLE
ACHIEVEMENT:**

Value Point	Points Awarded
10	

Points obtained in Extra Curricular Activities (MM - 200)

Sl. No	Area	Max. Value Points	Pointsobtained
(i)	Sports	100	
(ii)	SocialScience Exhibition	30	
(iii)	Scientific Activities	20	
(iv)	Scout & Guides	20	
(v)	Youth Parliament	5	
(vi)	Kala Utsav	5	
(vii)	Green Bulding Contest(National)	5	
(viii)	Swachch Bharat Abhiyan(National)	5	
(ix)	Any Remarkable Achievement	10	
	Total	200	0

c. Other Areas (MM-100):**Assesment of AC/DC based on observations during visits**

S. No.	Activity	Max. Value Points	Value Points Awarded
1	PTA Meeting & its follow up	10	
2	Empowerment of Teachers	10	
3	Vidyalaya Patrika/ News Letter Publication	10	
4	Counseling Services	5	
5	Library Services especially activities to inculcate reading habits among students and selection & quality of books purchased	10	
6	Celebration of Annual Day/ Sports Day as per Calendar	10	
7	Spic MaCay/Routes To Roots	5	
8	Supervision by Principal/VP/HM & follow up	10	
9	Implementation of Life Skill Education/AEP/ACP	10	
10	NCC/Adventure Activity	10	
11	Students achievements in AIEE/IIT/NEET/NDA etc.	5	
12	Health Checkup and follow-up	5	
	TOTAL	100	0

3. SCHOOLADMINISTRATION(MM-120):

Assessment of AC/DC base on observations during visits

S. No.	Area	Max. Value Points	Value Points Awarded
1	Office Maintenance	10	
2	Maintenance of Service Book & PF	10	
3	Maintenance & Repair		
	(i) Gen. Maintenance & Repair	10	
	(ii) Developmental work	10	
	(iii) Facelift & Ambiance of KV	10	
	(iv) Coloring/whitewashing of school building and staff quarters, etc.	10	
4	Disposal of RTI Cases	10	
5	Settlement of Grievances	10	
6	Settlement of Disciplinary Cases	10	
7	VMC/VEC-Meeting as per codal provisions	10	
8	Settlement of Court Cases	10	
9	Impelementation of Rajbhasha	10	
	TOTAL	120	0

4. FINANCE (MM-70):

S. No.	Area	Max. Value Points	Value Points Awarded
1	Maintenance of Cash Book & Ledger	20	
2	Annual Account - Prepration and	10	
3	Budget	10	
4	Settlement of Bills	10	
5	Settlement of Audit Paras	20	
	(i) AG Audit (10)		
	(ii) Internal Audit (10)		
	TOTAL	70	0

*Calculation of point no.4(5)-if the ratio of number of paras setteled and number of paras pending at the beginning of the year is:

- 1) Between 0.8-1=10 Value Point
- 2) Between 0.5-0.79=6 Value Point
- 3) Less than 0.5=2 Value Point

(Formula=No. of paras setteled/No. of paras pending at the beginning of the year).

If no paras is pending 10 value points are to be awarded

5. Activities organized under Community Participation(MM-60):

S. No.	Area	Max. Value	Value Points Awarded
1	Community Social Services by Students		
	(i) No. of Programmes	10	
	(ii) Impact/Outcome	10	
2	Programme conducted under sharing facilities		
	(i) No. of Programmes	10	
	(ii) Impact/Outcome	10	
3	Programme organized under Connecting Neighbouring School Scheme		
	(i) No. of Programmes	10	
	(ii) Impact/Outcome	10	
	Total	60	0

6. GRACE POINTS (mm-90):

S No	Heading	Evaluation	Points	Total Points	Points Awarded
1	Vacancy Position			20	0
	(50% of time)	Principal Vacancy	5		
		Vidyalayahasvacancyofteachersmore than 50%	10		
		Vidyalayahasvacancyofteachers26to 49 %	7		
		Vidyalayahasvacancyofteachersless than 25%	5		
		Vidyalaya has vacancy of scretaraite staff- 50% and above	5		
2	Higher Class			10	
		VidyalayahasonlyuptoclassXand below	10		
		First batch of class XII	10		
		Second batch of class XII5	5		
3	over crowding of class			10	
		onevaluepointpereachovercrowded class(>55)maximum10valuepoints	10		
4	Type of Building			5	
		For Temporary Building	5		
5	Sports Infrastructure			10	
		Lack of sports infrastructure	5		
		Lack of sports infrastructure but producedSGFI/NationalWinners	5		
6	Participation at National Level			5	
		Not involved in youth parliament	2		
		Not involved in Kala Utsav	3		
7	Far Flung Area			10	
		Remote Geographical Location of KV	10		
8	Implementation			15	
		Quality of planning and execution of Vidyalaya Plan by the Principal	15		
9	Outstanding Achievement by School/Teacheror Staff/ Principal	Selection atNational/International Competition/Event etc.Level. Any Award by Govt. of India/International Agency (Winner International-5,ParticipationNational-3, State Winner-2, StateParticipation-1)	5	5	
	Total		90	90	

SIGNATURE OF PRINCIPAL

